

**Army Public School**  
**Annual Examination 2022-23**  
**Class 3**  
**Subject – Computer**

**Time: 90 mins**

**Maximum Marks: 30**

**1. Choose the correct answer. (1x6=6)**

- a. \_\_\_\_\_ is an example of a word processor.  
i) MS Paint                      ii) MS Word                      iii) MS Excel
- b. We can use double click to select a \_\_\_\_\_.  
i) word                              ii) sentence                      iii) paragraph
- c. \_\_\_\_\_ is situated at the bottom of a Word document.  
i) Title Bar                      ii) Status Bar                      iii) Scroll
- d. In 2D and 3D, the D specifies \_\_\_\_\_ involved in the shape.  
i) Dimension                      ii) Degrees                      iii) Designs
- e. We can use \_\_\_\_\_ tools to see the 3D effect.  
i) Sticker                              ii) Rotation                      iii) Filter
- f. We can erase the shape with \_\_\_\_\_ tool.  
i) Remover                              ii) Eraser                              iii) Crop

**2. State whether the following statements are true or false. (1x7=7)**

- a. Paint 3D is an updated version of MS Paint.
- b. 3D shapes are also known as flat shapes.
- c. Effects option contain options like New, Open, etc. to work with.
- d. We can modify the document by editing and formatting.
- e. Formatting means making any changes to the document.
- f. Work Area is where we type text.
- g. To select a paragraph, we have to click two times over it.

**3. Fill in the blanks. (1x7=7)**

- a. A 3 D shape comprises of three dimensions, \_\_\_\_\_, \_\_\_\_\_ and \_\_\_\_\_.
- b. \_\_\_\_\_ option is used to add 3D text in Paint 3D.
- c. \_\_\_\_\_ tools appear when we select an object from 3D Library.
- d. \_\_\_\_\_ is the shortcut key for Saving a document.
- e. \_\_\_\_\_ is the shortcut key for making text Bold

**4. Answer the following.**

- a. What is the use of saving a document? (1)
- b. What is a word processor? Give example (2)
- c. Differentiate between 2D Shapes and 3D Shapes. (2)
- d. What do you mean by formatting text? (2)
- e. Why do we need to change the size of the text in a document? (3)

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